



Chesterfield County, Virginia
Accounting Department

9901 Lori Road, Room 203 - P.O. Box 40 - Chesterfield, VA 23832
Phone: (804) 748-1673 - Fax: (804) 706-7601 - Internet: chesterfield.gov

PATSY J. BROWN
Director

Memorandum

DATE: September 13, 2018
TO: C. Matthew Harris, Deputy County Administrator
FROM: Loretta B. Otey, Financial/Grants Analyst
SUBJECT: GRANT APPLICATION - Commonwealth Attorney - V-STOP GRANT

The Commonwealth Attorney's office would like to submit a grant application to the Virginia Department of Criminal Justice Services (DCJS) for continuation funding of the V-Stop grant for 2019 thru 2021. The grant provides funding for one full time prosecutor. The funding request for each calendar year is \$58,405. This grant includes a local cash match of \$19,469, for a total yearly project cost of \$77,874.

Please sign and date the following documents:

- 2019 Grant Application
• 2020 Grant Application
• 2021 Grant Application
• Certifications Regarding Lobbying: Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
• General Grant Conditions and Assurances

Please call me at extension 6379 after your review and approval and I will pick up the forms. Submission is due Tuesday, September 18, 2018.

Thank you,
Loretta

Approval given to submit grant application

Approval denied to submit grant application

[Signature]
Matt Harris - Deputy County Administrator

[Signature]
Matt Harris - Deputy County Administrator

Date 9/13/18

Date




Commonwealth of Virginia
Virginia Department of Criminal Justice Services

Grant Application

Grant Program:	V-STOP	Congressional District(s)	4 TH AND 7 TH
Applicant:	Chesterfield Commonwealth Attorney's Office	Faith Based Organization?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Applicant Federal ID Number:	54-6001208	Best Practice?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Jurisdiction(s) Served and Zip Codes:	Chesterfield County, Chesterfield, Virginia 23832-6684		
Program Title:	Violence Against Women Grant Program	Certified Crime Prevention Community?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Grant Period:	January 1 2019 – December 31, 2019	DUNS NUMBER:	827476180
Type of Application:	<input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation of Grant Number_18-V9370VA175 _____ <input type="checkbox"/> Revision of Grant Number _____		<input type="checkbox"/> Rural <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban

	Project Director	Project Administrator	Finance Officer
Name:	Kenneth E. Nickels	Christopher "Matt" Harris	Ms. Patsy Brown
Title:	Commonwealth Attorney	Deputy County Administrator	Director of Accounting
Address:	P. O Box 25 Chesterfield, VA 23832-0025	P. O. Box 40 Chesterfield, VA 23832-0025	P. O. Box 40 Chesterfield, VA 23832-0025
Phone:	(804) 748-1221	(804) 748-1277	(804) 748-1607
Fax:	(804) 717-6277	(804) 717-6297	(804) 748-7601
E-Mail:	nickelsk@chesterfield.gov	countyadministrator@chesterfield.gov	brownp@chesterfield.gov

Signature of Project Administrator:



9/13/18

Brief Project Description:

The Chesterfield Commonwealth Attorney's Office is requesting V-STOP continuation funding for one full-time Prosecutor to prosecute cases involving domestic violence, including assault and battery, protective order violations, strangulation, and other felonious assaults, as well as cases involving stalking, and sexual assault. In CY17 the V-STOP prosecutor served 932 domestic violence survivors and 7 stalking survivors. In CY16 the V-STOP prosecutor served 684 domestic violence survivors. From January 1 to July 1 of 2018, the prosecutor has served 353 survivors of domestic violence, 6 victims of sexual assault, and 3 victims of stalking.

Project Budget	DCJS Funds		Local Match	Total Requested
	Federal	State		
Personnel	\$58,405.00	XXXXXXXXXXXX	\$19,469.00	\$77,874.00
Consultants	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Travel	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Equipment	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Supplies/Other	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Indirect Costs	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Total Requested	\$58,405.00	XXXXXXXXXXXX	\$19,469.00	\$77,874.00

ITEMIZED BUDGET

1. Personnel/Employees				DCJS FUNDS		APPLICANT MATCH		TOTAL
a. Name of Employees	Position Titles	Annual Salary Rate	Hours Devoted	FEDERAL	STATE	CASH	IN-KIND	
Jennifer Guiliano	Asst. CA	\$66,348.00	2080	\$58,405	\$0	\$7,943	\$0	\$66,348
Angela Phillips	Admin. Asst.	50,000	25%		\$0	\$4,868	\$0	\$4,868
								\$0
								\$0
								\$0
								\$0
TOTAL				\$58,405	\$0	\$12,811	\$0	\$71,216
b. Fringe Benefits								\$0
FICA % = 7.65						\$6,658		\$6,658
RETIREMENT =								\$0
OTHER (Itemize) =								\$0
TOTAL				\$0	\$0	\$6,658	\$0	\$6,658
TOTAL PERSONNEL (A+B)				\$58,405	\$0	\$19,469	\$0	\$77,874

2. Consultants (including Travel and Subsistence)		DCJS FUNDS		APPLICANT MATCH		TOTAL
		FEDERAL	STATE	CASH	IN-KIND	
a. Individual Consultants						
Type						\$0
Hours Devoted:						\$0
TOTAL		\$0	\$0	\$0	\$0	\$0
b. Organizations and Associations						
Type:						\$0
Fee:						\$0
Time Devoted:						\$0
TOTAL		\$0	\$0	\$0	\$0	\$0
c. Consultants' Subsistence and Travel						
Number of Days:						\$0
Rate/Day:						\$0
TOTAL		\$0	\$0	\$0	\$0	\$0
TOTAL CONSULTANTS (a+b+c)		\$0	\$0	\$0	\$0	\$0

3. Travel and Subsistence for Project Personnel			DCJS FUNDS		APPLICANT MATCH		TOTAL
			FEDERAL	STATE	CASH	IN-KIND	
a. Local mileage = no. of miles X Rate Per mile		X					\$0
b. Non Local mileage = no. of Miles X Rate Per mile		X					\$0
c. Subsistence = number of days X rate per day		X					\$0
d. Air or other fares							\$0
TOTAL TRAVEL:			\$0	\$0	\$0	\$0	\$0

ITEMIZED BUDGET Continued

4. Equipment				DCJS FUNDS		APPLICANT MATCH		TOTAL
Type	Quantity	Unit Price	Purchase or Rental	FEDERAL	STATE	CASH	IN-KIND	
								\$0
								\$0
								\$0
TOTAL EQUIPMENT:				\$0	\$0	\$0	\$0	\$0

5. Supplies and Other Expenses			DCJS FUNDS		APPLICANT MATCH		TOTAL
Type	Quantity	Price	FEDERAL	STATE	CASH	IN-KIND	
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
TOTAL SUPPLES AND OTHER:			\$0	\$0	\$0	\$0	\$0

6. Indirect Cost			DCJS FUNDS		APPLICANT MATCH		TOTAL
			FEDERAL	STATE	CASH	IN-KIND	
							\$0
TOTAL INDIRECT COST:			\$0	\$0	\$0	\$0	\$0

GRAND TOTAL:	\$58,405	\$0	\$19,469	\$0	\$77,874
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7. Cash Funds					
Cash funds from sources other than grant program supporting this project- (itemize).					
Do not add to requested Project Budget Summary accounts.)					
TOTAL:					

Budget Narrative

Section 1: Chesterfield Commonwealth Attorney's Office is requesting \$58,405.00 from DCJS for CY 19. Chesterfield is committed to a cash match of \$19,469.00. The budget outlines the funding required to pay an Assistant Commonwealth Attorney comparable to other attorneys in the office.

Jennifer Guiliano will be the attorney that is funded by this grant. Jennifer Guiliano's salary is \$66,348.00. She will prosecute domestic violence, sexual assaults, violations of protective orders and stalking cases involving adult victims and youths eleven years old and older.

She will train police officers, advocates, prosecutors, and other county personnel on domestic violence, sexual assault and stalking laws.

In addition, she will provide outreach presentations to the community about domestic violence and compile statistics of court cases involving violence against women and youth age eleven and older. Also, reflected as match is the stipulated salary difference and benefits.

Chesterfield will include for the position's fringes and a percentage of an existing Administrative Assistant's salary for Angela Phillips to support the prosecutor as needed for typing of letters, motions, briefs and any other correspondence, including taking telephone calls, drafting electronic mail, preparing exhibits for court, etc.

Section 2: None

Section 3: None

Section 4: None

Section 5: None

Section 6: None



Commonwealth of Virginia
 Virginia Department of Criminal Justice Services
Grant Application

Grant Program:	V-STOP	Congressional District(s)	4 TH AND 7 TH
Applicant:	Chesterfield Commonwealth Attorney's Office	Faith Based Organization?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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E-Mail:	nickelsk@chesterfield.gov	countyadministrator@chesterfield.gov	brownp@chesterfield.gov

Signature of Project Administrator:



9/13/18

Brief Project Description:

The Chesterfield Commonwealth Attorney's Office is requesting V-STOP continuation funding for one full-time Prosecutor to prosecute cases involving domestic violence, including assault and battery, protective order violations, strangulation, and other felonious assaults, as well as cases involving stalking, and sexual assault. In CY17 the V-STOP prosecutor served 932 domestic violence survivors and 7 stalking survivors. In CY16 the V-STOP prosecutor served 684 domestic violence survivors. From January 1 to July 1 of 2018, the prosecutor has served 353 survivors of domestic violence, 6 victims of sexual assault, and 3 victims of stalking.

Project Budget	DCJS Funds		Local Match	Total Requested
	Federal	State		
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Travel	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Equipment	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Supplies/Other	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Indirect Costs	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Total Requested	\$58,405.00	XXXXXXXXXXXX	\$19,469.00	\$77,874.00

ITEMIZED BUDGET

1. Personnel/Employees				DCJS FUNDS		APPLICANT MATCH		TOTAL
a. Name of Employees	Position Titles	Annual Salary Rate	Hours Devoted	FEDERAL	STATE	CASH	IN-KIND	
Jennifer Guiliano	Asst. CA	\$66,348.00	2080	\$58,405	\$0	\$7,943	\$0	\$66,348
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								\$0
								\$0
								\$0
								\$0
TOTAL				\$58,405	\$0	\$12,811	\$0	\$71,216
b. Fringe Benefits								\$0
FICA % = 7.65						\$6,658		\$6,658
RETIREMENT =								\$0
OTHER (Itemize) =								\$0
TOTAL				\$0	\$0	\$6,658	\$0	\$6,658
TOTAL PERSONNEL (A+B)				\$58,405	\$0	\$19,469	\$0	\$77,874

2. Consultants (including Travel and Subsistence)		DCJS FUNDS		APPLICANT MATCH		TOTAL
		FEDERAL	STATE	CASH	IN-KIND	
a. Individual Consultants						
Type						\$0
Hours Devoted:						\$0
TOTAL		\$0	\$0	\$0	\$0	\$0
b. Organizations and Associations						
Type:						\$0
Fee:						\$0
Time Devoted:						\$0
TOTAL		\$0	\$0	\$0	\$0	\$0
c. Consultants' Subsistence and Travel						
Number of Days:						\$0
Rate/Day:						\$0
TOTAL		\$0	\$0	\$0	\$0	\$0
TOTAL CONSULTANTS (a+b+c)		\$0	\$0	\$0	\$0	\$0

3. Travel and Subsistence for Project Personnel			DCJS FUNDS		APPLICANT MATCH		TOTAL
			FEDERAL	STATE	CASH	IN-KIND	
a. Local mileage = No. of miles X Rate Per mile		X					\$0
b. Non Local mileage = No. of Miles X Rate Per mile		X					\$0
c. Subsistence = number of days X rate per day		X					\$0
d. Air or other fares							\$0
TOTAL TRAVEL:			\$0	\$0	\$0	\$0	\$0

ITEMIZED BUDGET Continued

4. Equipment				DCJS FUNDS		APPLICANT MATCH		TOTAL
Type	Quantity	Unit Price	Purchase or Rental	FEDERAL	STATE	CASH	IN-KIND	
								\$0
								\$0
								\$0
TOTAL EQUIPMENT:				\$0	\$0	\$0	\$0	\$0

5. Supplies and Other Expenses				DCJS FUNDS		APPLICANT MATCH		TOTAL
Type	Quantity	Price		FEDERAL	STATE	CASH	IN-KIND	
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
TOTAL SUPPLES AND OTHER:				\$0	\$0	\$0	\$0	\$0

6. Indirect Cost				DCJS FUNDS		APPLICANT MATCH		TOTAL
				FEDERAL	STATE	CASH	IN-KIND	
								\$0
TOTAL INDIRECT COST:				\$0	\$0	\$0	\$0	\$0

GRAND TOTAL:	\$58,405	\$0	\$19,469	\$0	\$77,874
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7. Cash Funds					
Cash funds from sources other than grant program supporting this project- (itemize).					
Do not add to requested Project Budget Summary accounts.)					
TOTAL:					

Budget Narrative

Section 1: Chesterfield Commonwealth Attorney's Office is requesting \$58,405.00 from DCJS for CY 20. Chesterfield is committed to a cash match of \$19,469.00. The budget outlines the funding required to pay an Assistant Commonwealth Attorney comparable to other attorneys in the office.

Jennifer Guiliano will be the attorney that is funded by this grant. Jennifer Guiliano's salary is \$66,348.00. She will prosecute domestic violence, sexual assaults, violations of protective orders and stalking cases involving adult victims and youths eleven years old and older.

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Section 2: None

Section 3: None

Section 4: None

Section 5: None

Section 6: None



Commonwealth of Virginia
Virginia Department of Criminal Justice Services
Grant Application

Grant Program:	V-STOP	Congressional District(s)	4 TH AND 7 TH
Applicant:	Chesterfield Commonwealth Attorney's Office	Faith Based Organization?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Applicant Federal ID Number:	54-6001208	Best Practice?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Jurisdiction(s) Served and Zip Codes:	Chesterfield County, Chesterfield, Virginia 23832-6684		
Program Title:	Violence Against Women Grant Program	Certified Crime Prevention Community?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Grant Period:	January 1 2021 – December 31, 2021	DUNS NUMBER:	827476180
Type of Application:	<input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation of Grant Number_18-V9370VA175 _____ <input type="checkbox"/> Revision of Grant Number _____		<input type="checkbox"/> Rural <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban

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E-Mail:	nickelsk@chesterfield.gov	countyadministrator@chesterfield.gov	brownp@chesterfield.gov

Signature of Project Administrator:  9/13/18

Brief Project Description:
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Equipment	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Supplies/Other	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Indirect Costs	\$ 0.00	XXXXXXXXXXXX	\$ 0.00	\$ 0.00
Total Requested	\$58,405.00	XXXXXXXXXXXX	\$19,469.00	\$77,874.00

ITEMIZED BUDGET

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								\$0
								\$0
								\$0
								\$0
TOTAL				\$58,405	\$0	\$12,811	\$0	\$71,216
b. Fringe Benefits								\$0
FICA % = 7.65						\$6,658		\$6,658
RETIREMENT =								\$0
OTHER (Itemize) =								\$0
TOTAL				\$0	\$0	\$6,658	\$0	\$6,658
TOTAL PERSONNEL (A+B)				\$58,405	\$0	\$19,469	\$0	\$77,874

2. Consultants (including Travel and Subsistence)	DCJS FUNDS		APPLICANT MATCH		TOTAL
	FEDERAL	STATE	CASH	IN-KIND	
a. Individual Consultants					
Type					\$0
Hours Devoted:					\$0
TOTAL					
	\$0	\$0	\$0	\$0	\$0
b. Organizations and Associations					
Type:					\$0
Fee:					\$0
Time Devoted:					\$0
TOTAL					
	\$0	\$0	\$0	\$0	\$0
c. Consultants' Subsistence and Travel					
Number of Days:					\$0
Rate/Day:					\$0
TOTAL					
	\$0	\$0	\$0	\$0	\$0
TOTAL CONSULTANTS (a+b+c)					
	\$0	\$0	\$0	\$0	\$0

3. Travel and Subsistence for Project Personnel			DCJS FUNDS		APPLICANT MATCH		TOTAL
			FEDERAL	STATE	CASH	IN-KIND	
a. Local mileage = No. of miles X Rate Per mile		X					\$0
b. Non Local mileage = No. of Miles X Rate Per mile		X					\$0
c. Subsistence = number of days X rate per day		X					\$0
d. Air or other fares							\$0
TOTAL TRAVEL:			\$0	\$0	\$0	\$0	\$0

ITEMIZED BUDGET Continued

4. Equipment				DCJS FUNDS		APPLICANT MATCH		TOTAL
Type	Quantity	Unit Price	Purchase or Rental	FEDERAL	STATE	CASH	IN-KIND	
								\$0
								\$0
								\$0
TOTAL EQUIPMENT:				\$0	\$0	\$0	\$0	\$0

5. Supplies and Other Expenses				DCJS FUNDS		APPLICANT MATCH		TOTAL
Type	Quantity	Price		FEDERAL	STATE	CASH	IN-KIND	
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
TOTAL SUPPLES AND OTHER:				\$0	\$0	\$0	\$0	\$0

6. Indirect Cost				DCJS FUNDS		APPLICANT MATCH		TOTAL
				FEDERAL	STATE	CASH	IN-KIND	
								\$0
TOTAL INDIRECT COST:				\$0	\$0	\$0	\$0	\$0

GRAND TOTAL:				\$58,405	\$0	\$19,469	\$0	\$77,874
7. Cash Funds								
Cash funds from sources other than grant program supporting this project- (itemize). Do not add to requested Project Budget Summary accounts.)								
TOTAL:								

Budget Narrative

Section 1: Chesterfield Commonwealth Attorney's Office is requesting \$58,405.00 from DCJS for CY 21. Chesterfield is committed to a cash match of \$19,469.00. The budget outlines the funding required to pay an Assistant Commonwealth Attorney comparable to other attorneys in the office.

Jennifer Guiliano will be the attorney that is funded by this grant. Jennifer Guiliano's salary is \$66,348.00. She will prosecute domestic violence, sexual assaults, violations of protective orders and stalking cases involving adult victims and youths eleven years old and older.

She will train police officers, advocates, prosecutors, and other county personnel on domestic violence, sexual assault and stalking laws.

In addition, she will provide outreach presentations to the community about domestic violence and compile statistics of court cases involving violence against women and youth age eleven and older. Also, reflected as match is the stipulated salary difference and benefits.

Chesterfield will include for the position's fringes and a percentage of an existing Administrative Assistant's salary for Angela Phillips to support the prosecutor as needed for typing of letters, motions, briefs and any other correspondence, including taking telephone calls, drafting electronic mail, preparing exhibits for court, etc.

Section 2: None

Section 3: None

Section 4: None

Section 5: None

Section 6: None

Goal:

To enhance the apprehension, prosecution and adjudication of persons committing violent crimes against women and youth eleven years and older in Chesterfield County through:

1. Informed and dependable prosecution of perpetrators of such crimes;
2. The use and advantage of collective agency knowledge and resources to provide better survivor safety and services and better survivor information; and
3. Better trained personnel and a more informed public.

Objective 1:

Provide an Assistant Commonwealth's Attorney to zealously prosecute defendants charged with crimes of violence against women and youth eleven years and older committed by a current or former intimate partner who is or was a family or household member, including assault and battery, vandalism, trespassing, etc. The V-STOP prosecutor anticipates prosecuting cases serving approximately 700 domestic violence survivors in each CY19, CY20, and CY21.

Activities:

The V-STOP prosecutor will interview survivors and necessary witnesses. The V-STOP prosecutor will explain the court process, assess the case from a factual and legal perspective and discuss possible outcomes with the survivor. The survivor will be advised of available services and the defendant will be prosecuted.

Deliverables:

The V-STOP prosecutor will keep statistics tracking the outcome of domestic violence cases prosecuted. The V-STOP prosecutor will distribute a client satisfaction survey for services provided with grant funding and will provide a summary of the feedback in semi-annual progress reports to DCJS.

Objective 2:

Provide an Assistant Commonwealth's Attorney to zealously prosecute defendants charged with crimes of violence against women and youth eleven and older including stranger and non-stranger sexual assault. The V-STOP prosecutor anticipate prosecuting two cases serving sexual assault survivors in each of CY19, CY20, and CY21.

Activities: The V-STOP prosecutor will explain the court process, assess the case from a factual and legal perspective and discuss possible outcomes with the survivor. The survivor will be advised of available services and the defendant will be prosecuted.

Deliverables: The V-STOP prosecutor will keep statistics tracking the outcome of sexual assault cases prosecuted. The V-STOP prosecutor will distribute a client satisfaction survey for activities funded by the grant and will provide a summary of the feedback in semi-annual progress reports to DCJS.

Objective 3:

Provide an Assistant Commonwealth's Attorney to zealously prosecute defendants charged with crimes of violence against women and youth eleven years and older including stalking. The V-STOP prosecutor anticipates prosecuting cases serving three stalking survivors in each of CY19, CY20 and CY21.

Activities: The V-STOP prosecutor will explain the court process, assess the case from a factual and legal perspective and discuss possible outcomes with the survivor. The survivor will be advised of available services and the defendant will be prosecuted.

Deliverables: The V-STOP prosecutor will keep statistics tracking the outcome of violation of stalking cases prosecuted. The V-STOP prosecutor will distribute a client satisfaction survey for activities funded by the grant and will provide a summary of the feedback in semi-annual progress reports to DCJS.

Objective 4: Provide an Assistant Commonwealth's Attorney to zealously prosecute defendants charged with crimes of violence against women and youth eleven years or older including violations of protective orders. The V-STOP prosecutor anticipates prosecuting cases serving 40 protective order violation survivors in each of CY19, CY20, and CY21.

Activities: The V-STOP prosecutor will explain the court process, assess the case from a factual and legal perspective and discuss possible outcomes with the survivor. The survivor will be advised of available services and the defendant will be prosecuted.

Deliverables: The V-STOP prosecutor will keep statistics tracking the outcome of violation of protective order cases prosecuted. The V-STOP

prosecutor will distribute a client satisfaction survey for activities funded by the grant and will provide a summary of the feedback in semi-annual progress reports to DCJS.

Objective 5:

Provide an Assistant Commonwealth's Attorney to assist the Chesterfield County's Domestic Violence Task Force with at least one presentation per CY19, CY20 and CY21 on domestic violence issues.

Activities: The V-STOP prosecutor will assist the Chesterfield County Domestic Violence Task Force with its training and outreach efforts to provide resources to members of the community seeking assistance.

Deliverables: The V-STOP prosecutor will maintain records of events participated in, the number of people receiving assistance and feedback received on training evaluations.

Objective 6:

Provide an Assistant Commonwealth's Attorney to attend twelve meetings of the Chesterfield County Domestic Violence Task Force, six meetings of the Chesterfield County Intimate Partner and Family Violence Fatality Review Team, and six meetings of the Domestic Violence Criminal Justice Interagency Committee each in CY19, CY20 and CY21.

Activities: The V-STOP prosecutor will attend Domestic Violence Task Force meetings every month and Intimate Partner and Family Violence Fatality Review Team and Chesterfield County Intimate Partner and Family Violence Fatality Review Team meetings every other month.

Deliverables: The V-STOP prosecutor will maintain records of the meetings attended.

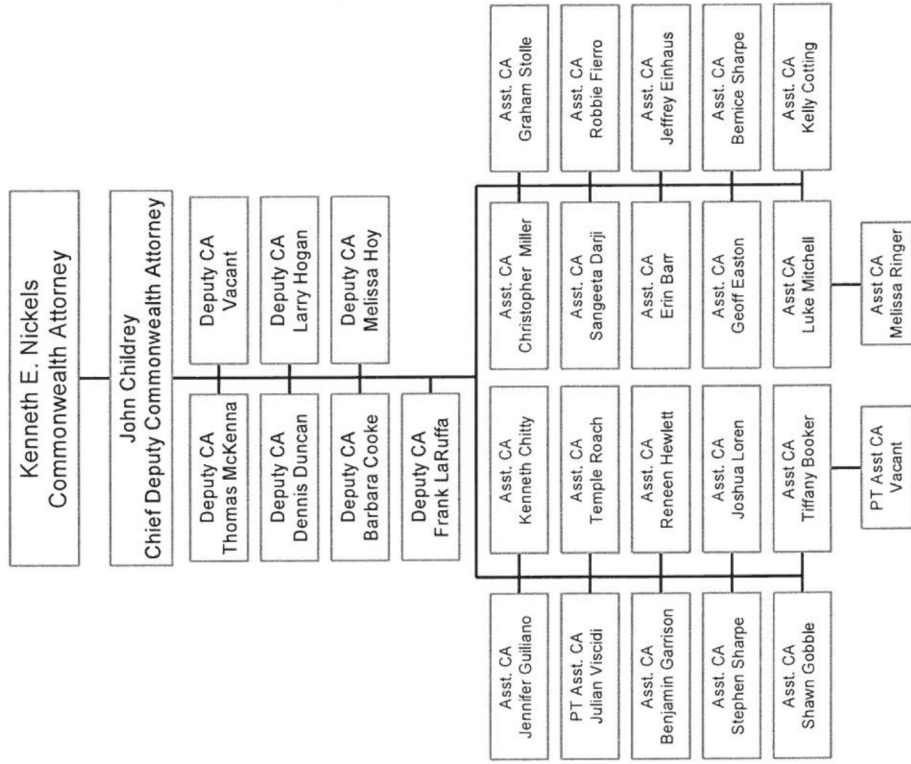
Objective 7: Provide an Assistant Commonwealth's Attorney to assist in the coordinated efforts of the Domestic Violence Coordinator of the Police Department and the Domestic Violence Coordinator and Sexual Assault Resource Center Coordinator to provide training to the Chesterfield County Police recruits on how to properly handle domestic violence incidents from investigation to trial. The V-STOP prosecutor will participate in trainings as asked during CY19, CY20, and CY21 and anticipates participating in at least two trainings during CY19, CY20 and CY21.

Activities: In each CY, the V-STOP prosecutor will prepare for and conduct two presentations to all new police recruits, preparing them to

handle domestic violence cases. The V-STOP prosecutor anticipates that each class will include 20 officers.

Deliverables: The V-STOP prosecutor will maintain records of trainings participated in and the number of recruits served. The V-STOP prosecutor will distribute training surveys to participants and will summarize survey results to be reported to DCJS via semi-annual progress reports.

Commonwealth Attorney Attorney Staff



9/17/18

EVALUATION PLAN

The survey we use is attached. As stated on the survey, survivors can place the surveys in a box in our office or mail them to our office. When responses mention specific prosecutors or advocates, the surveys are made available to those individuals in order to review their performance and explore possible areas for improvement. Comments mentioning law enforcement officers are incorporated into presentations or address with law enforcement supervisors when necessary.

The survey we use to evaluate trainings for law enforcement officers is also attached. We keep responses for both surveys on file and make them available to the grant monitor during desk reviews and monitoring visits.

**SURVEY FOR VICTIMS OF DOMESTIC VIOLENCE,
SEXUAL ASSAULT, AND STALKING**

Please complete and return the following survey to the
Chesterfield Victim-Witness Office at P.O. Box 25, Chesterfield, Virginia 23832,
Or,
Drop it off in the "Performance Surveys" box in the Commonwealth Attorney's
Office.

Please provide your feedback regarding services provided by the Chesterfield
Commonwealth's Attorney's Office and the prosecutor assigned to your case.

1. Which prosecutor was assigned to your case?

_____ Jennifer Guiliano
_____ Other, write name if known _____

2. Were you satisfied with the way the prosecutor responded to your case?

_____ Yes If not, explain: _____

3. Do you feel that the prosecutor answered any and all questions you had
regarding your case?

_____ Yes If not, explain: _____

4. Were you satisfied with the result of your court case?

_____ Yes If not, explain: _____

5. Rate the overall helpfulness of the prosecutor.

_____ Poor _____ Good
_____ Fair _____ Excellent

6. Rate the overall helpfulness of the Commonwealth's Attorney's Office.

_____ Poor _____ Good
_____ Fair _____ Excellent

Please respond to any involvement from the Chesterfield County Police Department about this matter.

7. Did the officer explain your rights and options in a helpful manner?
_____ Yes If not, explain: _____
8. Did the officer handle the case at the scene in a way that made you feel safe?
_____ Yes If not, explain: _____
9. Did the Domestic Violence Coordinator answer any and all questions you had?
_____ Yes If not, explain: _____
10. Rate the overall helpfulness of the Domestic Violence Coordinator.
_____ Poor _____ Good
_____ Fair _____ Excellent
11. Would you call the police again under similar circumstances?
_____ Yes If not, explain: _____

Please respond to any involvement from the Chesterfield County Victim/Witness Program.

12. Did you have contact with anyone in the Victim/Witness Program?
_____ Yes If not, explain: _____
13. If yes, were you satisfied with the services provided?
_____ Yes If not, explain: _____

Thank you for your valuable input. Your response will help us better serve future victims.